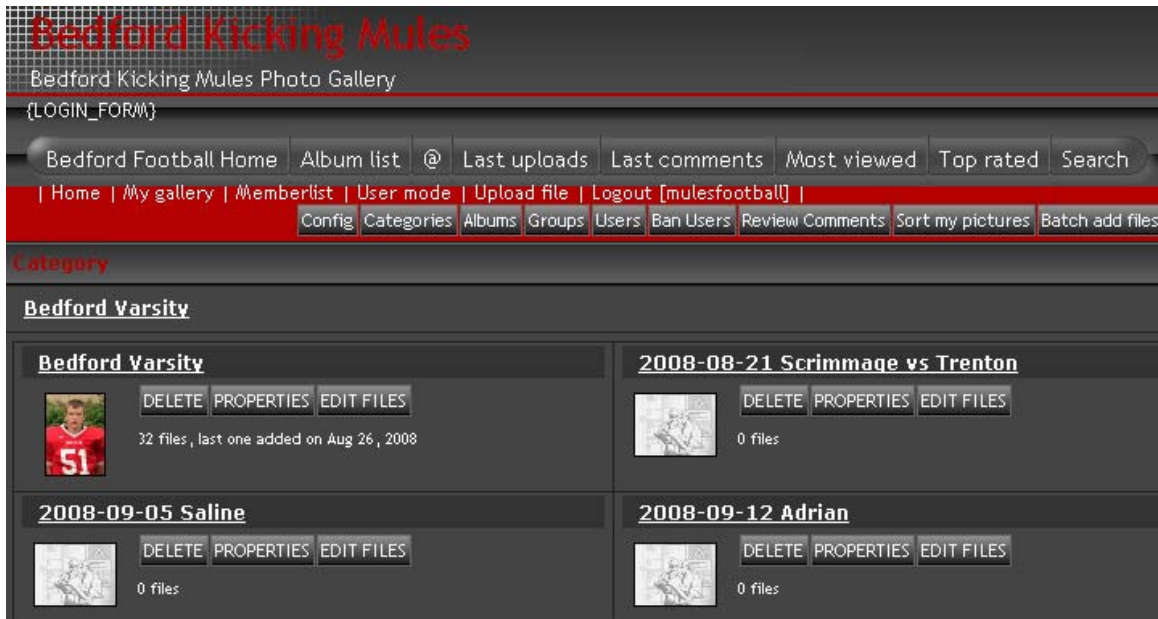


UPLOADING PICTURES TO THE PHOTO GALLERY

You must have a Photo Gallery ID and password to upload pictures to the gallery. On the main page, sign up for an account.

Once you have logged in, you'll see a screen that looks similar to this. You will not have certain buttons below the menu bar – these are for the administrator only.



The menu bar in red is normally hidden. To activate it, you will need to hold your mouse over the @ symbol in the main menu.



Click "Upload File"

:: Upload file

Now you may upload your files using the upload boxes below. The size of files uploaded from your client to the server should not exceed 1024 KB each. 'URI/URL Upload' sections will remain compressed.

When using the URI/URL upload section, please enter the path to the file like so: <http://www.mysite.com/images/example.jpg>

When you have completed the form, please click 'Continue'.

File Uploads:

1.	C:\Documents and Settings\MichelleW	Browse...
2.	C:\Documents and Settings\MichelleW	Browse...
3.	C:\Documents and Settings\MichelleW	Browse...
4.	C:\Documents and Settings\MichelleW	Browse...
5.		Browse...
6.		Browse...
7.		Browse...
8.		Browse...
9.		Browse...
10.		Browse...

URI/URL Uploads:

1.	
2.	
3.	

You are able to upload up to 10 files at one time. Click the “Browse” button and choose the file from your computer. After you have selected up to 10 files, click the “Continue” button.

VERY IMPORTANT!! YOUR FILES MAY NOT BE LARGER THAN 640 PIXELS IN HEIGHT OR WIDTH. This is done so that our server does not get overloaded with large files. A typical size file is 480x640 (portrait) or 640x480 (landscape). In addition, the file may not be larger than 1MB in total size.

You will receive a message telling you that your uploads were successful. If there were any errors, they will be displayed.

:: Successful Uploads

4 uploads were successful.

Please click 'Continue' to add the files to albums.

Each file will be displayed, one at a time. You will need to select the Album in which to place the photo for others to view.

:: Upload file



File - 66_Seth_Peace.jpg

Please place the files in albums at this time, now.

Album

Bedford Varsity

File title

Select album

File description

Bedford Freshmen

2008-08-28 Airport

2008-09-04 Saline

Bedford Junior Varsity

2008-08-28 Airport

2008-09-04 Saline

Bedford Varsity

2008-08-21 Scrimmage vs Trenton

2008-08-29 Airport

2008-09-05 Saline

2008-09-12 Adrian

2008-09-19 Ann Arbor Huron

2008-09-26 Ann Arbor Pioneer

2008-10-03 Tecumseh

2008-10-10 Ypsilanti Lincoln

2008-10-17 Dexter

2008-10-24 Chelsea

Bedford Varsity

Keywords (separate with spaces)

Insert from list

More files need placement. Please click 'Continue'.



Done